



**CAMARINES SUR II ELECTRIC COOPERATIVE, INC.
(CASURECO II)**

Del Rosario, Naga City
Contact #: 09175141199 - Globe 09189918512 - Smart Tel # 205-2900

Invitation to Bid for Simplified Bidding

SB No. 2024-03-01

The CASURECO II ELECTRIC COOPERATIVE, INC. (CASURECO II) thru its Pre-Qualification Bids and Awards Committee (PBAC) invites eligible bidders to participate in the simplified bidding (sealed canvass) for goods/items/services as specified below:

PARTICULARS	ESTIMATED BUDGET COST	REFERENCE	
		RV No.	Date
Procurement of 2024 Employees Uniform	1,131,550.00	221274	February 5, 2024
Source of Fund: General Fund			

ACTIVITIES	SCHEDULE	VENUE
Advertisement/Publication	Monday, March 11, 2024	NEA Portal, CASURECO II Facebook Page and website
Submission of Sealed Quotation	Thursday, March 21, 2024 until 5PM	CASURECO II Main Office
Bid Opening	Friday, March 22, 2024 9:00 AM	CASURECO II Main Office, Conference Room

Instruction to Eligible Bidders/Suppliers:

1. Submission of sealed quotation shall be made either by courier or hand carried by the supplier or his duly authorized representative with label "RV No. 221274" on or before the stated date addressed to:

CASURECO II Bids and Awards Committee
PBAC Secretariat CASURECO II Electric
Cooperative, Inc., Del Rosario, Naga City

2. All interested bidder must submit signed quotation with complete details of information on the Terms and Conditions as attached herein:

3. CASURECO II reserves the right to accept or reject any bid, declare failure of bidding, or choose not to award all bids, any time prior to the contract award, without incurring any liability to the affected bidder.

4. For further queries and concern, you can contact us with the following contact details; BAC CP No. 09277725181, landline no. 054-205-2900-2002 or you may send an e-mail at casureco2bac@yahoo.com


ENGR. MARY FRANCE D. MORALES
PBAC Chairperson


ENGR. EDGARDO R. PIAMONTE
Acting General Manager



TERMS OF REFERENCE

Name of the Contract	:	Procurement of 2024 Employees Uniform
Source of Fund	:	General Fund
Approved Budget of the Contract (ABC)	:	Php 1,131,550.00

1. APPROVED BUDGET OF THE CONTRACT (ABC)

The Approved Budget of the Contract (ABC) is **One Million One Hundred Thirty-One Thousand Five Hundred Fifty Pesos (PHP 1, 131, 550.00)** inclusive of taxes, duties and delivered to CASURECO II Main Office, Brgy. Del Rosario, Naga City, Camarines Sur.

2. OBJECTIVE

To promote corporate image and to comply with the legal obligation to provide comfortable working clothes to employees for the proper development of their function.

3. TECHNICAL SPECIFICATION/ REQUIREMENTS

Description	Qty	Unit
1. OFFICE UNIFORM		
1.1 Polo Shirts (Embroidered)	843	pcs
1.2 Sublimated Long Sleeve with reflector	308	pcs
1.3 Corporate Polo	281	pcs
Note: Please see attached RV No. 221274 dated February 5,2024 with attached uniform design and employees list		

4. SCOPE OF WORKS

- The winning bidder shall supply the labor, materials, and all incidental requirements in the sewing of the prescribed office uniform for CASURECO II employees.
- The winning bidder shall be responsible in determining the sizes of uniform per employee.
- The winning bidder shall be responsible in the delivery of the uniform to the Human Resource Division.
- The winning bidder shall provide repair services free of charge within fifteen (15) days from date of delivery.
- The winning bidder shall ensure that delivered uniforms are compliant with the specifications (e.g. fabric type, design, size, color)



Districts:

•Naga South •Naga North •Pili •Milaor •Minalabac •Canaman •Magarao •Bombon •Calabanga •Tinambac •Siruma



5. QUALIFICATIONS

Eligibility Requirements:

- a. DTI Business name registration or SEC registration certificate;
- b. Mayor's/Business Permit (current and valid);
- c. Income/Business Tax Return;
- d. Omnibus Sworn Statement (duly notarized)

6. DELIVERY PERIOD

No.	Description	No. of Calendar Days
1.1	Polo Shirts (Embroidered)	60
1.2	Sublimated Long Sleeve with reflector	
1.3	Corporate Polo	

Upon receipt of the Notice to Proceed (NTP).

7. TERMS OF PAYMENT

50 % upon receipt of approved Notice to Proceed

40 % upon full delivery

10 % Fifteen (15) days after completion of repairs and issuance of Certificate of Completion and Acceptance from the end-user/requisitioner

8. LIQUIDATED DAMAGES

- a. In the event that the Winning Bidder fails to satisfactorily deliver any or all of the goods and/or perform the services within the specified period(s) mentioned in the Agreement, inclusive of duly granted time extensions, if any, the Procuring Entity shall have the right, without prejudice to other remedies under the Agreement and applicable laws, to -deduct from the Contract Price, as liquidated damages, one-tenth (1/10) of one (1) percent of the cost of the unperformed portion for each day of delay until actual delivery or performance.
- b. If the total sum of liquidated damages reaches ten percent (10%) of the total contract price, the Procuring Entity may rescind the contract and impose appropriate sanctions in addition to the liquidated damages to be paid.





CASURECO II

Camarines Sur II Electric Cooperative, Inc.

(054) 205.2900

www.facebook.com/CASURECOII

www.casureco2.com.ph

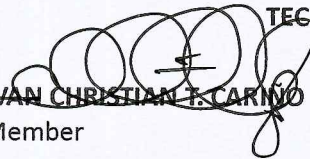
casurecoii@yahoo.com

Del Rosario, Naga City, 4400

9. RESERVATION CLAUSE

The Camarines Sur II Electric Cooperative Inc. (CASURECO II) reserves the right to reject any quotations, annul the procurement process, and reject all quotations at any time without incurring any liability to the affected service provider.

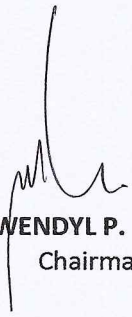
TECHNICAL WORKING GROUP


- **IVAN CHRISTIAN T. CARINO**
Member

GIL EDDIE L. SERRANO JR.
Member


ENGR. ALBERTO J. REVILLA
Member


ENGR. RICHARD T. PRECONCILLO
Co-Chairman

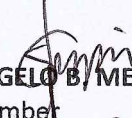

ENGR. WENDYL P. BORROMEO
Chairman


Confirmed by: COMMITTEE ON OFFICE UNIFORM

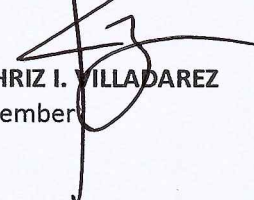

MARIA THERESA L. REFORSADO
Chairperson


JOHN EMMANUELLE M. GUTIERREZ
Member


ENGR. JUNNIL B. PASIONA
Vice-Chairman


ANGELO B. MERALPIS
Member


ENGR. JOANALYN C. NAPAY
Member


KHRIZ I. VILLADAREZ
Member


ENGR. CARMILLE S. MALENIZA
Member



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Annex A

Date : _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to represent it in the bidding for **(the above-captioned materials/services)** of the Camarines Sur II Electric Cooperative, Inc. (CASURECO II);



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*If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the [Name of Bidder] in the bidding for **(the above-captioned materials/services)**, of the Camarines Sur II Electric Cooperative, Inc. (CASURECO II), as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture)];*

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. **Select one, delete the rest:**

If a sole proprietorship: I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC



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Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*, if any.

IN WITNESS WHEREOF, I have hereunto affixed my signature this _____ day of _____ (month), (year) at the City of _____, Philippines.

Affiant

SUBSCRIBED AND SWORN to before me this (date) at the City of _____, the affiant exhibited to me (any of the following: Passport, Driver's License, TIN & SSS ID with picture) No/s. _____ and valid until _____.

NOTARY PUBLIC
UNTIL _____
PTR. No. _____
TIN _____

Doc. No. _____
Page No. _____
Book No. _____
Series (year)



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EMBROIDERY

POLO TYPE: TYPE A

POLO SHIRT FABRIC TYPE: La Coste

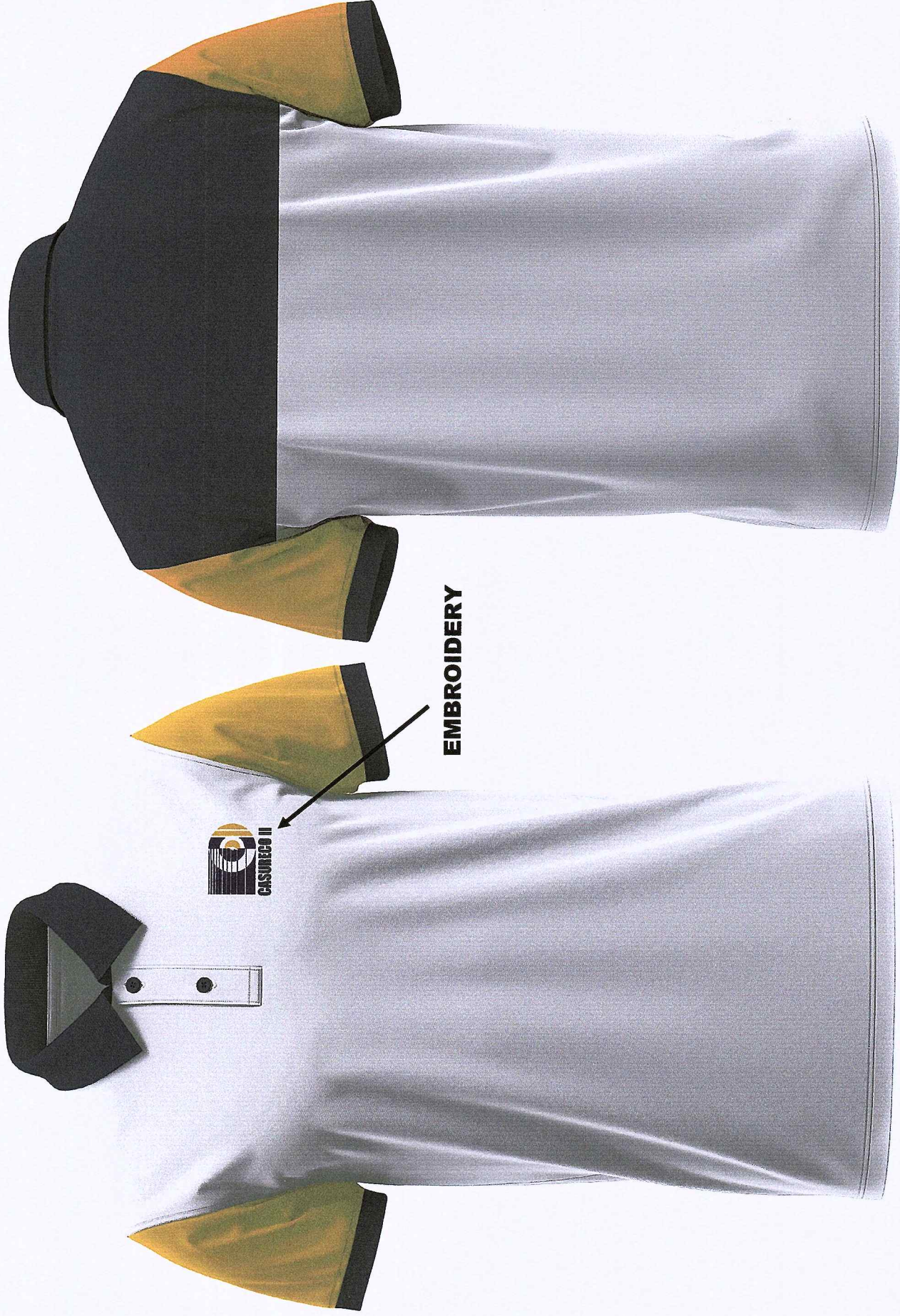
POLO SHIRT FABRIC COLOR: _____



POLO TYPE: **TYPE B**

POLO SHIRT FABRIC TYPE: lavoski

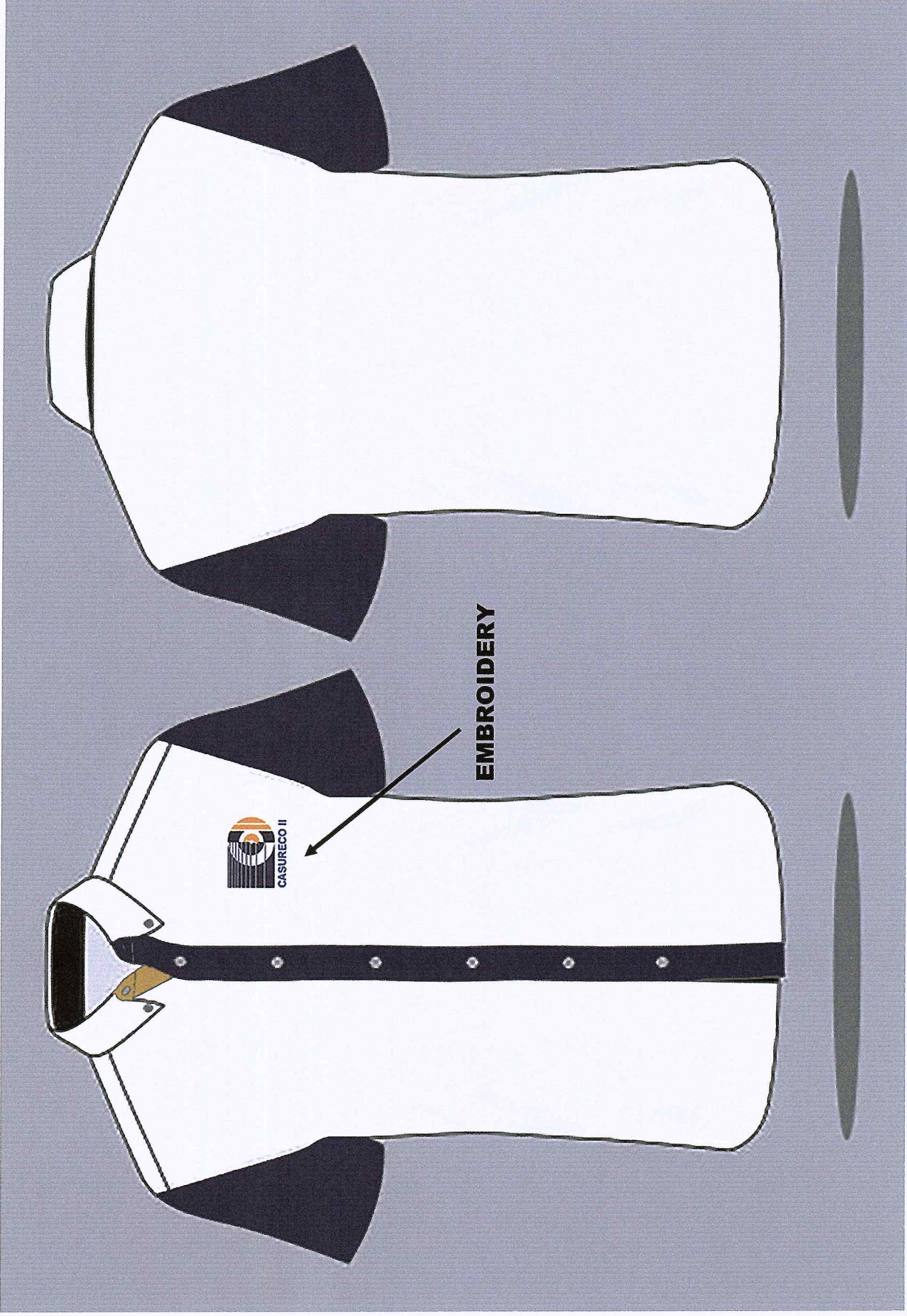
POLO SHIRT FABRIC COLOR: _____



POLO TYPE: **TYPE D**

POLO SHIRT FABRIC TYPE: Low Ste

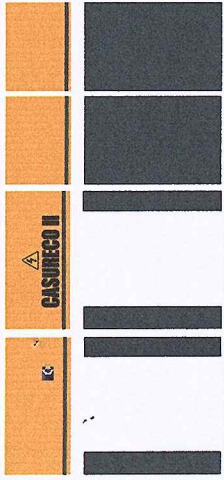
POLO SHIRT FABRIC COLOR: _____



POLO TYPE: CORPORATE UNIFORM

POLO SHIRT FABRIC TYPE: Oxford Cotton

POLO SHIRT FABRIC COLOR: _____



FRONT DESIGN BACK DESIGN SLEEVE SLEEVE

LONG SLEEVE METER READER



**FULL SUBLIMATION
WITHOUT REFLECTORIZED**

LONG SLEEVE TYPE: TYPE A _____

LONG SLEEVE FABRIC TYPE: _____

LONG SLEEVE FABRIC COLOR: _____



FRONT DESIGN BACK DESIGN SLEEVE

LONG SLEEVE METER READER

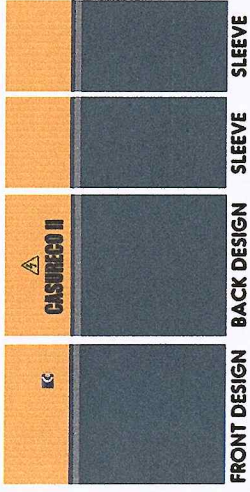


LONG SLEEVE TYPE: **TYPE B**

LONG SLEEVE FABRIC TYPE: _____

LONG SLEEVE FABRIC COLOR: _____

**FULL SUBLIMATION
WITHOUT REFLECTORIZED**



LONG SLEEVE

**FULL SUBLIMATION
WITH REFLECTORIZED**



REFLECTORIZED

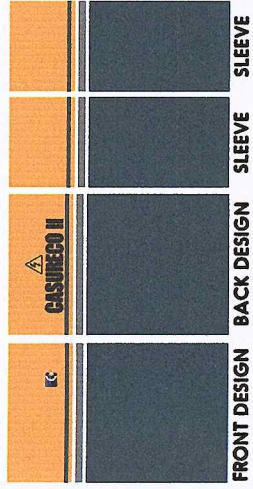
(Reflective Vinyl Heat Transfer)



LONG SLEEVE TYPE: TYPE B _____

LONG SLEEVE FABRIC TYPE: _____

LONG SLEEVE FABRIC COLOR: _____



LONG SLEEVE

**FULL SUBLIMATION
WITH REFLECTORIZED**



REFLECTORIZED

(Reflective Vinyl Heat Transfer)



LONG SLEEVE TYPE: TYPE A

LONG SLEEVE FABRIC TYPE: _____

LONG SLEEVE FABRIC COLOR: _____